

**Cereal Certification and Foundation Seed and  
Plant Material Advisory Committee  
Bylaws**

**Article I. Name and Location**

Cereal Certification and Foundation Seed and Plant Material Advisory Committee.

The principal office and place of business shall be in the College of Agricultural Sciences, Oregon State University.

**Article II. Objectives**

The objectives of the Advisory Committee are set forth as follows:

1. To promote and improve cereal seed by developing high quality seed standards.
2. To advise and cooperate with the Oregon State University Certification and Foundation Seed and Plant Material Board by recommending changes to the Board which are in the best interest of the cereal industry of Oregon.
3. To aid in the dissemination of information affecting Oregon cereal growers and dealers by working through their respective organizations.

**Article III. Membership**

1. The Advisory Committee shall consist of ten voting members, four of whom shall represent the Oregon cereal producers, three who will represent Oregon cereal dealers and/or processors, one OSU cereal breeder, one OSU extension specialist, and one county agent. The following shall serve as ex-officio members: Crop and Soil Science Department Head, Certification Project Manager, Foundation Project Manager, Seed Laboratory Manager, Oregon Department of Agriculture representative, and such other ex-officio members as the Dean or Committee deem necessary.

2. Representatives of the Committee shall be appointed by the following organizations but not necessarily confined to members.

Oregon Wheat Growers League:

three Producers of which two will have had at least two years experience growing certified seed.

Oregon Grains Commission:

one Producer.

Oregon Feed & Grain Association:

three Dealers who deal in certified seed

College of Agricultural Sciences (OSU):

one OSU cereal breeder

one OSU cereal extension specialist

one County extension agent

3. In the event one of the groups fails to appoint its designated number of representatives or if a vacancy occurs, the Dean may appoint appropriate representatives.

**Article IV. Term of Membership**

1. The four producers and three dealer-processors shall be appointed to serve a three-year term. To initiate the [original, nine member] committee the first year, one shall be selected to serve a year, one to serve two years and one to serve three years. Re-appointment for an additional term is permissible but new individuals should be appointed whenever possible.

2. The OSU cereal breeder, extension specialist, and county extension agent shall serve at the Dean's discretion.

**Article V. Officers**

1. Officers shall consist of a chairman and a vice-chairman. Each will serve a one-year term. If the first chairman is a producer, the vice chairman will be a dealer. After the first selection, the producer and dealer will be represented as chairman on alternate years.

2. The secretary shall be chosen by the Dean and may or may not be a member of the Committee.

**Article VI. Meetings**

1. The Committee shall meet periodically and at least once a year.

2. Special meetings may be called by the chairman as is deemed necessary.

3. Meeting notices shall be mailed at least 20 days before each annual meeting and each special meeting. The secretary shall mail notices to each member. Notices of special meeting shall state the nature of the business to be considered.

4. Minutes of each meeting will be forwarded to each appointing organization and each member of the Advisory Committee and Board within two weeks of the meeting date.

5. The voting members present shall constitute a quorum for the transaction of business at any officially called meeting.

**Article VII. Amendments**

These bylaws may be amended by any officially called meeting by a two-thirds affirmative vote of the voting members, subject to Board approval.